

velocity by Atlona

Velocity Atlona Manuals Software



Version Information

Version	Release Date	Notes
1	10/17	Initial release
2	11/17	Added Macros, Event Macros, Room Triggers and Cloud



Welcome to Atlona!

Thank you for purchasing this Atlona product. We hope you enjoy it and will take a extra few moments to register your new purchase.

Registration only takes a few minutes and protects this product against theft or loss. In addition, you will receive notifications of product updates and firmware. Atlona product registration is voluntary and failure to register will not affect the product warranty.

To register your product, go to http://www.atlona.com/registration

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Operating Notes

As of this writing, there are no firmware updates for this product. When new firmware is released, update instructions will be included with the firmware and will be appended to this manual.



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Log In & Activation

Login:

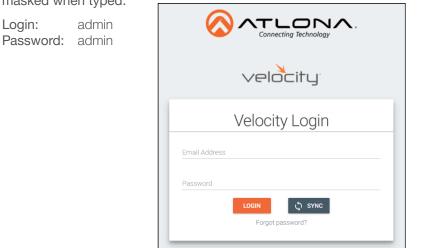
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Once the Velocity Gateway has been set up on a network, the IP of the server can be located using a display connected to the HDMI or Mini DisplayPort outputs.

1. Open any browser on the network and type the IP address in, as shown below.

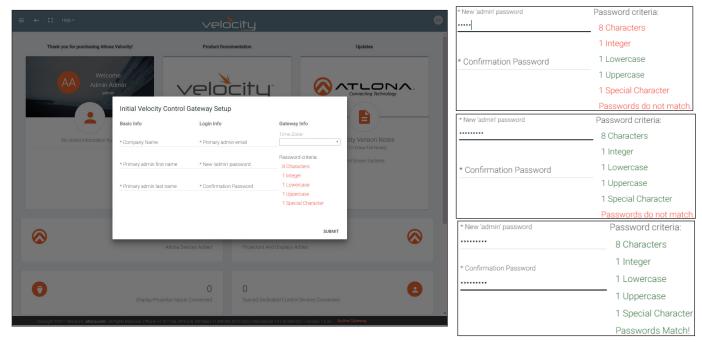


Enter the login information on the Velocity web page, then click the Login button. Note that the password is 2. masked when typed.



Fill in the initial set up information, including: Company Name, current admin's First & Last name, the admin's З. email address, and a new password.

NOTE: Passwords must be at least 8 characters and include: 1 number, 1 uppercase letter, 1 lowercase letter, and 1 special character. The text will appear all green when the password meets all criteria.



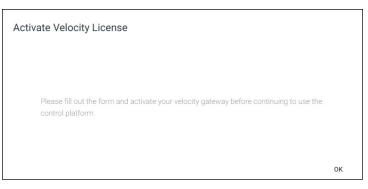
- Press **SUBMIT** once all information is filled. A new pop up will appear. 4
 - **NOTE:** If the gateway is activated already, it will go to the sites page. If the gateway is not activated, it will go to the system settings page. Activation status can be found at the bottom right hand of the screen.

Inactive Gateway A Active Gateway

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Log In & Activation



5. Press the **OK** button on the Activate Velocity License window. The settings page will open.

≡ ← Ω Help~	velocity	3
SETTINGS DATABASE		-> EI IORKS FIRMWARE
	Gateway Settings Cateway 1 Allow New Synchronizations? Advastor Settings	
	Activation Status: Not Activated Gateway Serial Number Email Address Escustra	
	UPLOAD LICENSE	
	Current Date: 8-14-2017 Current Time: 03:16:47 PM US/Pacific (United States)	
	SAVE SETTINGS ENABLE NTP CLOCK SYNCHRONIZATION	

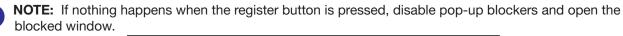
6. Fill in the serial number (provided at time of purchase or located on the bottom of the AT-VGW-250) and the email address of the system administrator. Press the **Register** button. A new tab will open.

ctivation Status: Not Activated	
ateway Id: 03000200-0400-0500-0006-b898b0057e64	
Gateway Serial Number	
0740305517060200054	
Email Address	
a@a.com	REGISTER

NOTE: Either the Gateway or the computer connected to the Gateway needs to have access to the internet to register.

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Log In & Activation

Velocity Product Registration	
Gameuy M 00000220 0400 0500 0006 b/98b0057e64	
Galeeve Send Nander / Liverse Key 0740305517060200054	
EnutAbless agla.com	
REGISTER	

- 7. The fields should be auto-filled from the previous screen, if not, fill in the serial number and email address. Press the **Register** button.
- 8. The license file will be downloaded automatically. Select an easy to find place on the local PC (e.g. desktop) to save to.

🧿 Save As						×
	This PC BXS (F:) Box Syn	c > Velocity Base		v Ö Search V	elocity Base 🔎]
Organize 🔻 New fo	older				8= - ()	IDAtMDUwMC0wMDA2I
Box Sync	Name	Date modified	Туре	Size		
ConeDrive	Velocity_License_b.lic	5/23/2017 12:4	7 PM LIC File	1 KB		
This PC						
Autodesk 360						
Desktop						
Documents						
🕹 Downloads						ration
Music						
Pictures						
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- 9. Close the registration tab and return to the system settings page.
- 10. Press the **Upload License** button. A new window will open.

Open						~			X	- 🗆 X		
	vis PC → BKS (F:) → Box Sync → Velocity Base				Search Velocity Base D	1						
				~ 0		-				T 🕸 🖬 🔿		
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tool ^	Name	Date modified	Type	Size								
Velocity Base	a 4day tar	8/12/2017 1:26 PM		z								
Box Sync	Floor - Floor 1 (Copy), json Velocity_0.2.4_Base	5/29/2017 8:54 AM 3/16/2017 2:39 PM		20								
OneDrive	Velocity_0.2.4_Base Velocity_0.3.8_Base	5/16/2017 2:39 PM 5/23/2017 9:25 AM								^		
This PC	Velocity_License_0740305517060200054 (1.						0					
Autodesk 360	Velocity_License_0740305517060200054.lic					MAIL SEC	URITY	NETWORKS	FIRMWARE			
Desktop	Velocity_License_b.lic	5/23/2017 12:47 PM					_					
Documents	Velocity-0.5.3	5/22/2017 10:36 AM		48								
Downloads	Welocity-0.5.3.tar	5/23/2017 6:54 AM		11-	No preview available.							
Music	Welocity-0.9.1002.tar VirtualBox-5.1.18-114002-Win	6/20/2017 2:18 PM 3/23/2017 10:17 AM		10								
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Videos			Paparente									
GS (C.)												
Files (E)												
BXS (F:)												
Microsoft Office												
- Microsoft Office	٢			>								
File r	ame: Velocity_License_0740305517060200054 (1).1				All Files V							
					Open 🔻 Cancel							
		Activation	Status: Not Acti	vated								
		Gateway	d: 03000200-040	0-0500-	0006-b898b0057e64							
		Galeway Se	ind Marridhan									
			517060200054									
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		a@a.com				REGISTI	8					
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					UPLOAD LICENSE							
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11. Select the license file from the folder and select **Open**.

Once the file has been uploaded successfully, the message **Gateway Activated Successfully** will appear at the bottom of the screen and the **Activation Status** will show Activated.

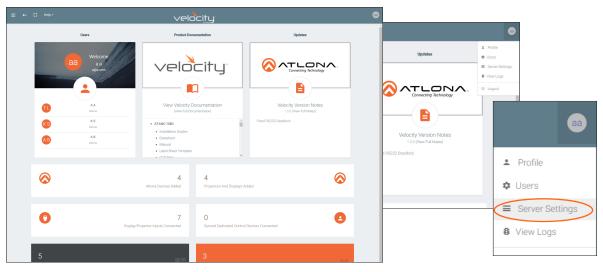


NOTE: The page should refresh automatically after registration, if the page does not, manually refresh the web browser.

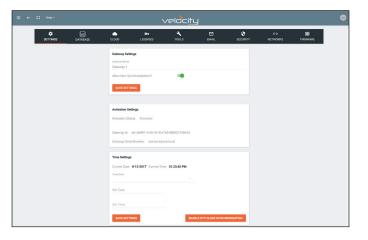


System settings will include the ability to view server settings, licenses, tools, set up email notifications, security options, and firmware upgrades.

1. Locate the user icon in the top right corner of the home page and left click to select.

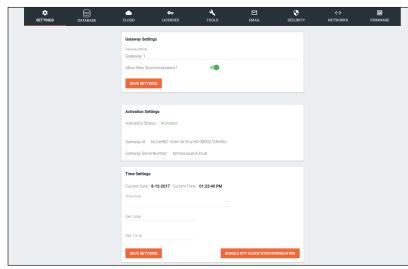


2. Select Server Settings from the drop down menu. A new page will open.



Settings

Used during activation, the settings page provides basic information for Velocity, such as: Gateway Settings, Synchronization, ID and Serial Number, and Time Settings.



Gateway Settings

The gateway name may be changed, to provide an easy way to discern between different gateways.

Select the slider bar next to **Allow New Synchronizations** to enable the Atlona Touch Pads and other devices to connect to the gateway.

Gateway Name		
Gateway 1		
Allow New Synchronizations?		
SAVE SETTINGS		



Activation Settings

This will show the current activation status and the gateway ID and serial number. Velocity should have been activated following the steps in the Log In & Activation section.

Time Settings

Set the time, time zone, and date for Velocity.

			Time Zone	
Time Settings	Activation Settings 2017	01.04		T
Current Date: 8-12-2017 Current Time: 01:24:01 PM	Sat, Aug 12	01:24 ⋒		
Ahnou Akholpen (Jevery Ceneri)	Concessor & 6x10000000 T	Activation de087.4cs 11 12 1 mbar. tax 10 2	Set Date	
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Annual transfer (statem) Africa Bystevice (Republic of the Congo) Africa Bystevice (Burnds) Africa Congress (Byste)	Set Time	CANCEL OK	SAVE SETTINGS	ENABLE NTP CLOCK SYNCHRONIZ
Africa ("Analytica (Movem) Analytica (Movem) (SAVE SETTINGS EDUALE NTP CLOCK SYNCHRONIZATION			

Database

1. Select **Database** from the top navigation inside of the **Server Settings**.

SETTINGS DATABASE	CLOUD	C-	TOOLS	EMAIL	∢··> NETWORKS	FIRMWARE
		i ckup Settings Size of Interval Backups (In Byte)	es)			
	 5 Minu 10 Minu 	uency ite Intervals ite Intervals iute Intervals iute Intervals				
	SAVE SET	TINGS				
	Database Ba	ckups Available For Rest	ore			

The Database page provides a way to back up, restore, and set up redundancies for Velocity.

Backup Settings

Set the back up size limit for Velocity (in bytes) to keep the amount of space velocity takes to a manageable amount of space. Default is 2,000,000,000 or 2GB.

Setting the backup frequencies ensures that in the case of failures (such as power loss) changes made recently are not lost. Set from 1 to 15 minute intervals.

Backups Available For Restore

All backups available will appear in the list. The backups can be renamed, deleted, downloaded to the local computer, or restored to. **Rename** - Set a back up name to help remember what settings

- were backed up.
- **Delete** Open up more space for future back ups or remove backups or unwanted settings.

Download - Save back ups to the local computer for future restores. **Restore** - Select any of the back ups to restore to.

NOTE: It is recommended to download and store the backup to a safe location on a local PC.

Velocity

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2000	000000	
Back	kup Frequency	
	1 Minute Intervals 5 Minute Intervals 10 Minute Intervals 15 Minute Intervals	
SA	AVE SETTINGS	
Data	abase Backups Available For Restore	
	None 1day [2017-08-12 00:00:13.277750564 +0000 UTC] (30.8 MiB) 2day [2017-08-11 04:00:13.050559665 +0000 UTC] (27.1 MiB) 3day [2017-08-10 04:00:12.946559665 +0000 UTC] (27.1 MiB)	A

O 4day [2017-08-09 04:00:12.811472615 +0000 UTC] (27.1 MiB)

RESTOR

Activation Settings
Activation Status: Activated
Gateway Id: 6e1de987-4c56-4618-a760-08002734b94d Gateway Serial Number: tamara.lubeck.local
Time Settings

Current Date: 8-12-2017 Current Time: 01:23:40 PM

Database Backup Settings



Upload Database Dump (And Completely Delete and Replace Current DB)

Drag and drop files here or click to browse for files

Redundancy Settings

Enable Redundancy

60

Upload

Drag and drop previously saved database backups from the local computer.

Redundancy Settings

Redundancy provides seamless control where in the case of power loss or other events on one gateway, the secondary gateway takes over control.

- **Enable Redundancy** Select the slider. When green, redundancy is enabled.
- Primary Server IP Address Set to the IP of the gateway all changes will be made on.
- Standby Server IP Address Set to the IP of the secondary gateway that will serve as backup in case of failure.
- Standby Timeout Set the time in seconds before the secondary gateway takes over control.

Cloud

Refer to Cloud section.



Licenses

1. Select Licenses from the top navigation inside of the Server Settings.

SETTINGS DATABASE	CLOUD CLUCENSES TOOLS	EMAIL SECURITY	 <-> ■ NETWORKS FIRMWARE 		
	Active Licenses Gateway Id: 03000200-0400-0500-0006-b898b0057e64 License Key	SKU			
	• 0740305517060200054 Add New License	Organice - N	(> Tha FC > BCS (P) > Bos Spic > Velocity Sea Infolde	× ↓ Ď Search Videolty Base P IE • ■ ●	18 - □ × 17 12 07 13 10 00 for Socianels
	License Key Email Address	↓ V7 ③ fos by: ← Ordbie Ⅲ Tha PC ③ Autorials 20 ■ Deatry ③ Documents ↓ Dominical	Anger 81/2027 11.00 WWWMM.000 Prover The Fort Chryspine 50/2027 11.00.40 50/00 Fire Manage Schlader 21/2027 12.00.40 50/00 Fire Manage Schlader 21/2027 12.00.40 50/00 Fire Manage Schlader 21/2027 12.00 Fire 50/00 Fire Manage Schlader 21/2027 12.00 Fire 50/00 Fire Manage Schlader 21/2027 11.00 Fire 10/2027 12.00 Fire Manage Schlader 20/2027 11.00 Fire 10/2027 12.00 Fire	tio. tio. secure secure secure secure secure	
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			Fix none	Alf film Cancel	

The license page will display any licenses currently associated to the user's gateway. If there are multiple licenses, they will be displayed here.

More licenses can be activated here, to expand the amount of licenses and include new control devices.

- 1. Select the Upload License button.
- 2. Select the license file and press the Open button.

The new license will appear under License Key.



Tools

1. Select **Tools** from the top navigation inside of the **Server Settings**.

SETTINGS	DATABASE	CLOUD		TOOLS	M EMAIL	SECURITY	∢··> NETWORKS	FIRMWARE
		Velocity Too	ls					
		RESTART	VELOCITY		FAC	TORY RESET		
		Server Tools						
		RESTART	MACHINE					
		Caches						
		CLEAR CA	CHES					

The tools page allows for the Velocity software, Gateway, or web browser Velocity files to be reset.

Restart Velocity - Restarts the Velocity software and allows any updated information to come through.

Factory Reset - Resets Velocity back to factory settings, removing all sites and settings.

Restart Machine - Reboots the gateway.

i NOTE: Turning off the gateway will shut down Velocity and control will not be possible until the unit is restarted.

Clear Cache - This will clear all Velocity files from the current web browser.

Email

1. Select Email from the top navigation inside of the Server Settings.

SETTINGS	DATABASE	CLOUD	O-	TOOLS	EMAIL	∢··> NETWORKS	FIRMWARE
		SMTP Setting	IS				
		Enable SMTP					
		Server Host Nan smtp.office3					
		Server Port 587		Default: 80			
		From Addres	ss				
		Username Daniel.Renne	e@atlona.com				
		Change Pas	sword				
		SAVE SETT	INGS				
		Sendgrid Emi					
		Enable Sendo	jrid:				
		From Address support@atl	ona.com				
		Api Key					
		SAVE SETT	INGS				

2. Fill in the company's email and/or Sendgrid settings.

This information will be provided by the company's email host. If the IT admin is not setting up Velocity, check with them for the correct settings.



Security

- 1. Select Security from the top navigation inside of the Server Settings.
- 2. Set the limit for how many login attempts a user has before the system is locked to those credentials.

SETTINGS	DATABASE	CLOUD	C-	TOOLS	EMAIL	SECURITY	-	FIRMWARE		
	BATABACE								Never	
		Lockout Settings	5						1	
		Login Attempts Never	v						2	
		SAVE SETTING	SS						3	
		Linux Password	Change						4	
		User: atlona							5	
		Current Passwo	ord						6	
		New Password							7	
									8	
		Confirm Passw							9	
		SAVE SETTING							10	

When running Velocity off a local Linux machine, to protect the server, the password should be changed from default. Default User: atlona

- Default Password: atlona
- 3. Type in the new password twice to confirm and press save.

NOTE: This is for the Linux operating system password update, NOT for Velocity login. Velocity login password may be changed under users.

Networks

1. Select **Networks** from the top navigation inside of the **Server Settings**.

SETTINGS	DATABASE	CLOUD		TOOLS	EMAIL	SECURITY	<··> NETWORKS	FIRMWARE
			≪> FWORK 1	 <-> NETWORK 2 	i≡ Hosts			
		DHCP: IP Address	•					
		Static Rout						
		DHCP Server Enabled:	Settings					
		Subnet						
		Netmask						
		IP Range Sta	rt					
		IP Range End	1					
		Router						
		Subnet Mask						
		DNS 1						
		NTP Server						
		SAVE SETTI	NGS					

Network 1 corresponds with Ethernet Port 1 of the AT-VGW-250 and can be set between static IP, DHCP, and DHCP server. If set as a DHCP server, a range of IP addresses must be set so it can assign IP addresses for anything else connected to the network.



i

NOTE: By default, Ethernet Port 1 is set to Static IP and Ethernet Port 2 is set to DHCP.



2. Select **Network 2** from the network box.

د.> NETWORK 1	<··> NETWORK 2	i≡ Hosts
DHCP:		
IP Address		
192.168.1.254		
Netmask		
255.255.255.0		
Gateway		
192.168.1.1		
DNS 1		
DNS 2		
Static Routes +		

Network 2 corresponds with Ethernet Port 2 of the AT-VGW-250 and can be set between static IP and DHCP.

3. Select **HOSTS** from the network box.

	∢··> NETWORK 1	<∵> NETWORK 2	i≣ Hosts
Host	ts +		
1.	127.0.0.1	localhost	
	Address	Domain	
2.	127.0.1.1	atlona-VirtualBox	
3.	::1	ip6-loopback	
	Address	Domain	
4. 📋	fe00::0	ip6-localnet	
	Address	Domain	
5. 📋	ff00::0	ip6-mcastprefix	
6. 📋	ff02::1		

Hosts provides a simple way to connect to Velocity on the network. Provide a host name and save it. This can be used to pull up Velocity on any computer on the same network, simply by typing the host name into a browser.

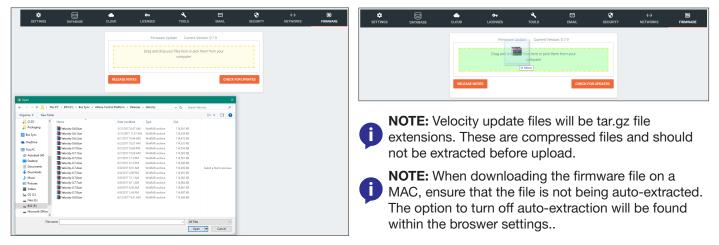


Firmware

1. Select **Firmware** from the top navigation inside of the **Server Settings**.

DATABASE	CLOUD	C-	TOOLS	EMAIL		⟨··⟩ NETWORKS	FIRMWARE
		Firmware	Update Current Ver	sion: 1.0.8			
			o files here or click to br	owse for files			
	RELEASE N	OTES		CHECK F	OR UPDATES		

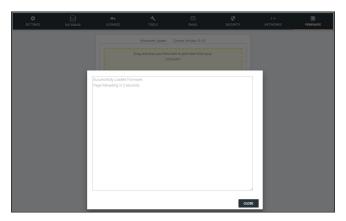
2. Click on the field to browse the local computer for the firmware file, or drag and drop the firmware into the field.



Firmware upgrading will start automatically.

SETTINGS	DATABASE	CLOUD	0-	TOOLS	► EMAIL	SECURITY	∢··> NETWORKS	FIRMWARE
			Firmware	Update Current Ver	sion: 0.4.5			
			Drag and drop	your files here or pick t computer	hem from your			
		Velocity	y-0.5.3.tar.gz, application/	/gzip	1.1e+2 Mb			
		RELEASE N	Unpacking Fir	mware		J		

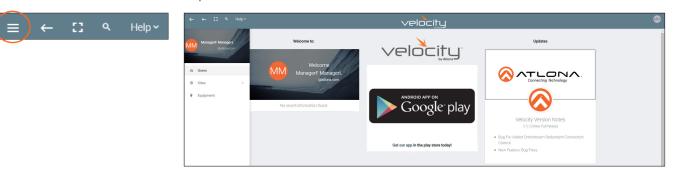
When the firmware upgrade is successfully completed, a pop up window will appear. It will close a few seconds later and will redirect the page to **Settings**.





User Settings

1. Select the = button from the top left corner and select **Users**.



A new page will open.

← 🖸 Help×		velocitu	J.	
Settings				
U	SERS	<mark>ک</mark> PROFILE		ROLES
Showing All Users				
Name	Role	Last Change	Changed By	
🖾 A, A	Account Administrator	4 Minutes	Atlona, System	/ 40
	Visible Q SEARCH			1 >

Adding Users

Select the + button to add a new user. Either the top + or the bottom + button may be used.
 A new page will open.

 Settings 		
USERS	<u>ع</u> PROFILE	ROLES
	* Email	
	* First Name	
	* Last Name	
	* Temporary password j5vk235b	
	* Role Type -	
	Language English (en) ~	
	Time Zone America/Los_Angeles (United States) ~	
	• • ·	
	CREATE USER	

2. Fill in all the user information fields.



Site Administrator

Support Technician End User

Designer



- Email Used for log in purposes and email password resets.
- First & Last Name Velocity will provide a customized home page for a user using their credentials.
- **Temporary Password** Use either the auto generated password or create a new one for the user to change upon first log in.
- Role Type There are 5 roles to select from: Account Administrator, Site Administrator, Designer, Support
 Technician, and End User. To view the permissions of each role, select Roles within the top navigation or
 view them starting on page 18.
- Language Select the user's language preference. Default will be English.
- Time Zone Select the time zone the user will be logging in from.



If successful, Velocity will redirect to the Users page and a green successful message will appear at

the bottom of the page.

Name	Role	Last Change	Changed By		
🔁 Last, First	Site Administrator	1 Second	ManagerL, ManagerF	1	
😫 ManagerL, ManagerF	Account Administrator	34 Minutes	Atlona, System	1	
		10 -			
		User Saved Successfully UNDO			

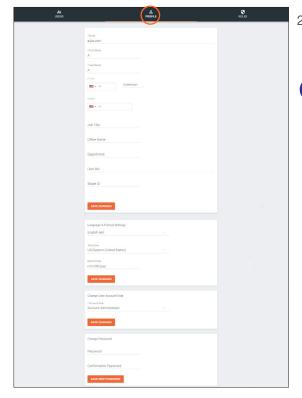
Upon login, all new users will be prompted to update their password

You must now update	your password	
* Password		
* Confirmation Password		

Profile

Ĭ

1. Select **Profile** from the top navigation.



- 2. Fill in the user information that was not created in the previous screen, such as: Job Title, Office Name, Department, User Bio, and Skype ID.
 - **NOTE:** The profile information that can be changed will vary based on user permission level.



Roles and Permissions

1. Select **Roles** from the top navigation.

us	# SERS		S PROFILE		ROLES	
Showing All Roles					+	
Name	Total Enabled Features	Owner	Last Change	Changed By		
Account Administrator	53	System	1 Year	Atlona, System	0	
Site Administrator	43	System	1 Year	Atlona, System	0	
Designer	31	System	1 Year	Atlona, System	0	
Support Technician	39	System	1 Year	Atlona, System	0	
End User	12	System	1 Year	Atlona, System	0	
	10 👻		<	1 >		
					•	View De

There are five default roles: Account Administrator, Site Administrator, Designer, Support Technician, and End User. The permissions can be seen by pressing the **View Details** button or using the tables below.

Site Related

User Level	View	Add	Modify	Delete	Сору	Export
Account Admin	Х	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х	Х
Designer	Х					
Support Tech	Х	Х	Х	Х	Х	
End User	Х					

Building Related

User Level	Add	Modify	Delete	Сору
Account Admin	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х
Designer				
Support Tech	Х	Х	Х	Х
End User				

Floor Related

User Level	Add	Modify	Delete	Сору	Move ^ or v
Account Admin	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х
Designer	Х	Х	Х	Х	Х
Support Tech	Х	Х	Х	Х	Х
End User					



User Settings

Room Related

User Level	Add	Modify	Delete	Сору
Account Admin	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х
Designer	Х	Х	Х	Х
Support Tech	Х	Х	Х	Х
End User				

Technology Related

User Level	View	Add	Modify	Delete	Control	Ping	Status
Account Admin	Х	Х	Х	Х	Х	Х	Х
Site Admin							
Designer	Х	Х	Х	Х	Х	Х	Х
Support Tech	Х	Х	Х	Х	Х	Х	Х
End User							

Server Settings Related

User Level	Modify
Account Admin	Х
Site Admin	
Designer	
Support Tech	Х
End User	

Maintenance Related

User Level	Modify
Account Admin	Х
Site Admin	
Designer	
Support Tech	Х
End User	

User Related

User Level	View	Add	Modify	Change Roles	Revoke Access
Account Admin	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х
Designer					
Support Tech					
End User					



User Settings

Role Related

User Level	View	Add	Modify	Delete	Сору
Account Admin	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х
Designer					
Support Tech					
End User					

Control Related

User Level	Access All Pages	View Logs
Account Admin	Х	Х
Site Admin		Х
Designer	Х	Х
Support Tech	Х	Х
End User		

Equipment Related (within room)

User Level	View	Add	Modify	Delete	Export	Сору
Account Admin	Х	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х	Х
Designer	Х	Х	Х	Х	Х	Х
Support Tech	Х	Х	Х	Х	Х	Х
End User	Х	Х	Х	Х	Х	Х

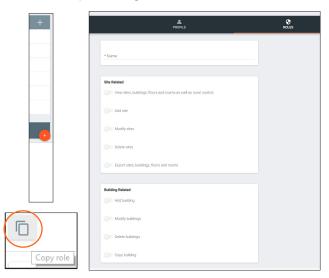
Reference Image Related

User Level	View	Add	Modify	Delete	Export	Сору
Account Admin	Х	Х	Х	Х	Х	Х
Site Admin	Х	Х	Х	Х	Х	Х
Designer	Х	Х	Х	Х	Х	Х
Support Tech	Х	Х	Х	Х	Х	Х
End User	Х	Х	Х	Х	Х	Х



If the five default roles do not provide the right permission levels, new roles can be added.

1. Select the + button to add a new role. Either the top + or the bottom + button may be used. The current role can also be copied using the **Copy role** button, then edited.



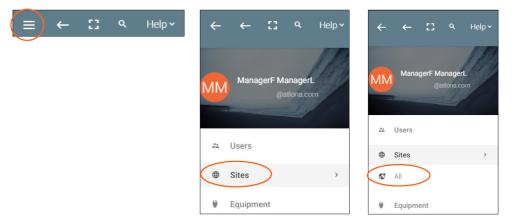
- 2. Name the role, to make easy to identify later.
- 3. Press the slider for each permission to grant the current role.
- 3. Press the **Create Role** button to save all the settings.

CREATE ROLE



Sites

1. Select the = button from the top left corner and select Sites.

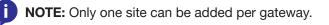


2. Select All from the options that becomes available. A new window will appear.

<u>ها</u>
•

Add

1. Press the orange + button in the bottom right hand corner to add a site. A popup window will appear.





2. Select the purple **Add via Form** button for new sites and the blue **Import and Upload** button if creating a room based off a previously created site. A new window will appear or a browse folder will open.

	velocity	
Site Add		
	*Name Atlona	
	Is this site a campus with multiple buildings	
	* Address 1 70 Daggett Dr	
	Address 2	
	* Diy San Jose	
	* Region GA	
	* Country United States	
	* Post code	
	Upload custom image?	
	* Site/Building Image	
	CREATE STE	

→ < 介 → Ti	is PC \rightarrow BXS (Fi) \rightarrow Box Sync \rightarrow Velocity Base			~ Ö	Search Velocity Base 🖉 🔎	
ganize 👻 New fold	er				💷 • 💷 🔞	
🔒 Links 🔷 ^	Name	Date modified	Туре	Size		
🌄 Velocity Base	Crestron_AT-HDVS-200-TX	5/27/2017 4:19 PM	WinRAR ZIP archive	374		Upload
Bax Sync	Floor - Floor 1 (Copy).json	5/29/2017 8:54 AM	JSON File	41		
	Velocity_0.2.4_Base	3/16/2017 2:39 PM	Open Virtualizatio	2,438,959		
Section 2018 Concentration 2018	Velocity_0.3.8_Base	5/23/2017 9:25 AM	Open Virtualizatio	5,197,294		
This PC	Velocity_License_WorldofWarcraft.lic	5/23/2017 12:47 PM	LIC File	1		
Autodesk 360	Velocity-0.5.3	5/22/2017 10:36 AM		486,870		
Desktop	Velocity-0.5.3.tar	5/23/2017 6:54 AM	WinRAR archive	114,107		
Documents	VirtualBox-5.1.18-114002-Win	3/23/2017 10:17 AM		120,421		
Downloads	VirtualBox-5.1.22-115126-Win	5/26/2017 12:34 PM	Application	120,772	 No preview available. 	
Music						
Pictures						
Wideos						
🖕 OS (C:)						
Files (E)						
BOS (Fi)						
Microsoft Office						
~	<			,		
File n	ame: Floor - Floor 1 (Copy) json			~	All Files 🗸	



3. Select the site off the local computer and press open, or fill in the Site Add form.

● Site Add	
	*Name Atlona
	Is this site a campus with multiple buildings * Address 1
	70 Daggett Dr
	Address 2 * Oity
	San Jose * Region
	CA * Country United States
	* Post code
	Upload custom image?
	* Site/Building Image
	CREATE SITE

	his PC > BXS (Fi) > Box Sync > Velocity Base			V 0	Search Velocity Base)
Organize • New fol		88 • 🖽				
🔒 Links 🔷	Name	Date modified	Туре	Size		
Velocity Base	Crestron_AT-HDV5-200-TX	5/27/2017 4:19 PM	WinRAR ZIP archive	3741		
Box Sens	Floor - Floor 1 (Cepy) joan	5/29/2017 8:54 AM	JSON File	41		
	Velocity_0.2.4_Base	3/16/2017 2:39 PM	Open Virtualizatio	2,438,9591		
CheDrive CheDrive	😝 Velocity_0.3.8_Base	5/23/2017 9/25 AM	Open Virtualizatio	5,197,2941		
This PC	Velocity_License_WorldofWarcraft.lic	5/23/2017 12:47 PM				
Autodesk 200	Wecity-0.5.3	5/22/2017 10:36 AM	WinRAR archive	456,8701		
Desktep	Velocity-0.5.3.tar	5/23/2017 6:54 AM	WinRAR archive	114,1071		
Documents	VirtualBox-5.1.18-114002-Win	3/23/2017 10:17 AM		120,4211		
Downloads	WetualBox-5.1.22-115126-Win	5/26/2017 12:34 PM	Application	120,7721	No preview available.	
Manic						
Fictures						
Videos						
5 (C)						
Files (E)						
EXS (F:)						
Microsoft Office						
~	¢			,		
File	Name Roor - Roor 1 (Copy),json				All Files	

- **Name** Usually the company name, use to identify the site Velocity will be located.
- Multiple Building slider Select this to start the site with two buildings instead of one.
- Address 1 & 2, City, Region, Country, Post code Used to help determine the exact location of the site, to help when troubleshooting or if there is more than one site with the same name.

Upload custom image slider - Select this option to add a custom image for the site.

i NOTE: Custom images must be .PNG, .JPG, .JPEG, or .BMP file types to display.

Site/Building image drop down menu - Select a Velocity site image.

4. Press the Create Site button.



A new page will open.

.



To return to the sites page, press **All Sites** within the top navigation.

Site List		
≡ Sites		
Campus: 4 Bulldings		
Atlona 1234 Atlona Dr Switcher, Matrix View		
∎ ∕ ∿ ⊡ +		
		(



Edit

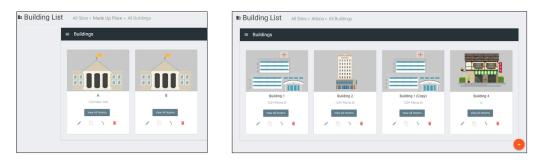
1. Press the Edit Site (pencil) button to update a site's information. A new window will open.

Campus: 4 Buildings	Site Modify All Sites > Editing Atlana "Nine Allow Allow three Allow three
Atlona 1234 Atlona Dr Switcher, Matrix View	Addees 2 - Coy Souther - Report Matrix - Provision 22365 - Common Line -
• 🖍 tı 🗇 +	Anno anno Anno anno Anno anno Generic Bulding ANT CHANGES

The options on the **Site Modify** window will be the same as the **Add Site** window. The requirements will be the same. Once changed, press the **SAVE CHANGES** button.

Buildings

Once a site is created, it will go straight to the buildings page. If multiple buildings was selected, then two buildings will display.



Using the + button or the navigation below the View All Rooms button, buildings can be added, edited, and deleted



Add

Each site will start with at least one building. If more are needed, they can be added using the + button at the bottom of the page.



Î

1. Select the purple **Add via Form** button for new buildings and the blue **Import and Upload** button if creating a building based off a previously created building. A new window will appear or a browse folder will open.

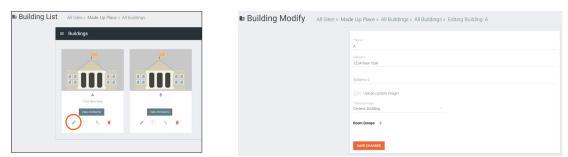


	Building 1 1234 New York	Imp	port Via JSON	l? Or Ac	ld Via Form?	
n V 🛧 📙 F This	PC > BKS (F) > Box Symc > Velocity Ba	ie		~ D	Search Velocity Base P	
	Nama	Date modified	Type v	Size	li • 🗆 🔮	F vd Upload
Velocity Base Box Symc OneDrive	 Velocity_0.2.4_Base Velocity_0.3.8_Base Welocity-0.5.3 Welocity-0.5.3.tar 					id Upload
This PC Autodesk 360 Desktop	VirtualBox-5.1.12-115126-Win VirtualBox-5.1.22-115126-Win	3/23/2017 10:17 AM 5/26/2017 12:34 PM	Application	120,421 (
aments nicads					Select a file to preview.	
sic tures eos						
15 (C:) Hes (T:) X5 (Fi)						
R Office	ne I			*	All Files v	

- 2. Select the building off the local computer and press open, or fill in the **Building Add** form.
 - Name Usually the building name or suite number, use to identify different buildings.
 - Address 1 & 2 Used to help determine the exact location of the building, to help when troubleshooting.
 - **Upload custom image** slider Select this option to add a custom image for the building.
 - Building image drop down menu Select a Velocity site image.
- 3. Press the Create Building button.

Edit

1. Press the Edit site (pencil) button to update a site's information. A new window will open.



The options on the **Building Modify** window will be the same as the **Add Building** window, with the exception of **Room Groups***. The requirements will be the same. Once changed, press the **SAVE CHANGES** button.

*Room Groups is a future feature for user assignments to specific rooms.

Delete

1. Press the **Delete building** (trash can) button to delete a building. A popup confirmation window will appear.

A 123 Here York	B
View All Rooms	View AB Rooms

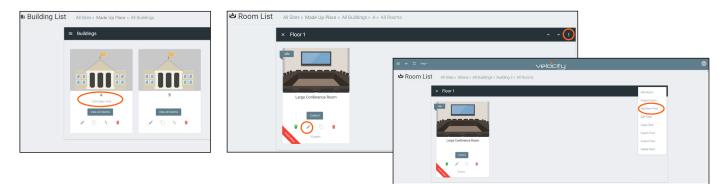
Confirm		
Are you sure you wish to delete this building? WARNING! All rooms, technology deleted!	and floors will	also be
	CANCEL	SUBMIT

2. Press the **SUBMIT** to delete the building.



Floors

Once a building is created, the **View All Rooms** button can be pressed to go directly to the room and floors areas. One floor and one room will automatically be generated based on the type of building selected during creation.



Add

Each building will start with at least one floor. If more are needed, they can be added using the : button at the top right of the floor header.

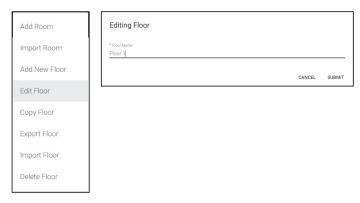
1. Select Add New Floor from the drop down list.

Add Room Import Room Add New Floor Edit Floor	 Add Several Floors - When enabled, the number of floors added at once is unlimited, but will slow the server if too many are added. Add New Floor <l< th=""><th></th></l<>	
Copy Floor Export Floor	Floor Name - When adding a singular room, it can be named. Koom List Al Stes - Pende - All Buildings - 111 - Al Rooms Kood 3 There for the same Add in the The Form	* * 1
Import Floor Delete Floor	Add New Floor Add Several Floors/Room Groups? * Totel Floors 10 CANCEL SUBMIT	* * I

Edit

Each building will start with at least one floor. Once a room is added, the name can be changed through the edit function.

1. Select **Edit Floor** from the drop down list.



2. Type in a new name for the floor.



Сору

1. Select Copy Floor from the drop down list. The floor will duplicate.



Export

1. Select **Export Floor** from the drop down list. A new window will open.

	Save As				>
dd Room	$\leftarrow \rightarrow - \uparrow \uparrow$ \Rightarrow This PC \rightarrow BXS (F:) \rightarrow Box Sync \rightarrow Velocit	ty Base	~ Ö	Search Velocity Base	,e
	Organize 💌 New folder			8	• 0
nport Room	Box Sync Name	Date modified Type	Size		
port Room	GneDrive	No items match your search.			
	This PC				
l New Floor	Autodesk 360				
	Desktop				
Floor	Documents Downloads				
	h Music				
	Pictures				
oor	📓 Videos				
	💶 OS (C;)				
Floor	Files (E) BOS (F:)				
	Microsoft Office				
	mar and w				
Floor	File name: Floor - Floor 3				
	Save as type: JSON File (json)				
e Floor	∧ Hide Folders			Save	Cancel
	1 The Course				

2. Save the file to an easy to remember area (e.g. desktop).

Import

1. Select **Import Floor** from the drop down list. A pop-up window will appear.

Add Room		Open
Import Room Add New Floor	Import File?	Upper Store Description Description <thdescription< th=""> <thdescription< th=""> <thdescript< th=""></thdescript<></thdescription<></thdescription<>
Edit Floor	Ŧ	E Poron E Voron L Onco Con Toron Con Toron Toron
Copy Floor	Import and Upload	Honoid Diffee Fee and (free - free 1 Copy) pan Fee and (free - free 1 Copy) pan Open Copy Copy Copy
Export Floor		
Import Floor		Import completed Created 2 rows(s)
Delete Floor		clos

- 2. Select Import and Upload. A new window will open.
- 3. Select the file and press **Open**.



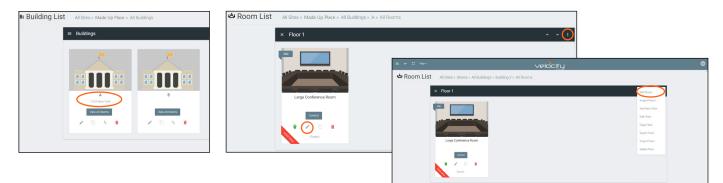
Delete

1. Select **Delete Floor** from the drop down list. A pop-up window will appear to confirm deletion.

Add Room	Confirm
Import Room	Are you sure you wish to delete this floor along with all rooms and technology mappings you entered?
Add New Floor	CANCEL SUBMIT
Edit Floor	
Copy Floor	
Export Floor	
Import Floor	
Delete Floor	

Rooms

Once a building is created, the **View All Rooms** button can be pressed to go directly to the room and floors areas. One room will automatically be generated based on the type of building selected during creation.



The room can be used, edited, or deleted based on preference.

.

1. Press Edit (pencil) or Add Room from the drop down in the right corner. A new window will open.

Room Add and Room Modify will have the same top options. More options will appear for Room Modify.

These Right Comer
Conference Room (Large) Conference Room (Large) Double Olick Source To Switch (Alows you to put up remote without switching)
*Transitivage Conference Room Large 2
Construer Construer
Ruyseller H1 H2 H3 H4 H3 H6 Blockgare UL CL Code Block
bot faic Underline Monopice
CREATE ROOM

* Norre Large Conference	Room			
Master Auto Devce			tolume Ramp Interval (me) 100	
• Room Type Conference Room	(Large)			
Alow Remot	te Updates From Ationa			
*Bornimage Conference Room	Large 1			
vector Image book Image Custor Image				
	H HS H6 Blockguo derline Monospace	M UL OL		
SAVE CHANSES				
SAVE CHANGES				
Room Control Optio	ons s OF	OR DRAG		
Room Control Optio		OR DRAG		
Room Control Cipits Center Source Icon Background Image Split Rooms Control Sorrens		OR DRAG	Visible on Nones Goreen	
Reen Cattrol Optio Center Source Loos Backgound Image Spitt Rooms: Cottool Somma:	sone sone sone sone Sone Mana Sone Mana Sone Mana Mana Sone Mana	Home Screen ©	Screen	
Reen Control Optio Center Source Loss Bacigourd Image Spitt Room: Control Gomes: Noum Group.	Sorea Sorea Nana Yangan Nana Nana Nana Nana Nana Nana Nana	Fioma Screen © O	Screen	



- 2. Fill in all the information
 - **Name** Usually the room number or name.
 - Room Type drop down menu- Select a room type within the list that best represents the room.
 - **Double Click** slider Select this to have sources be switched with a double click to the source icon.
 - **Room image** drop down menu Select between images to represent the room. There are three image types: vector, stock, and custom image.

0	Vector Image	
\odot	Stock Image	
0	Custom Image	

0	Vector Image
Ο	Stock Image
۲	Custom Image



H4 H5 H6 Blockquote UL OL Inderline Monospace		
		3
5	1	-
tions		

•	Room	Info -	Provide	extra	information	about	the	room.
---	------	--------	---------	-------	-------------	-------	-----	-------

Press the SAVE CHANGES button.

Once the room has been saved or added, a new screen will appear. If the new screen does not

Room Modify extra options:

Master Audio Device	Volume Ramp Interval (ms) ~ 200 ~
Room Control Options	
Center Source Icons:	
Background Image:	*UPLOAD OR DRAG
Split Rooms:	
Enable Home Page:	•
Control Pages:	
Page Start Page Name	Visible on Home
Video O Presets O	Page
Room On Delay Timer:	0 seconds
Room Off Delay Timer:	0 seconds -
Room Group:	Room Group None
Excluded On/Off Devices:	
Macros:	1
Event Macros:	=
Room Triggers:	<i>"</i>
SAVE CHANGES	

appear. Press the Edit Technology button.

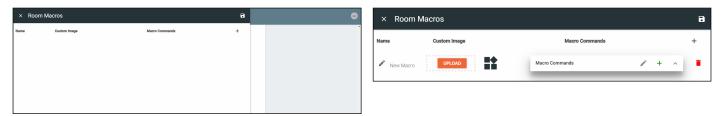
- Master Audio Device Can be selected once A/V products have been added to the room.
- **Volume Ramp Interval** (ms) Select between 50 and 500 ms for how quickly volume increases or decreases when using the volume buttons.
- Center Source Icons Centers the source icons within the control screen.
- **Background Image** Change the background image of the control screen. Default is grey gradient screen.
- Control Screens Decide what is on the main control screen.
- Room Group Assign a group name/number to the room for user permissions.
- Excluded On/Off Devices Select devices that will not be turned on/off when the Start Room, Room Off, and Room On buttons are selected.
- **Reset Room Access** Removes all synced control panels from the room. The removed panels will have to be resynchronized to be able to control the room.
- **Macros** Program a command or group of commands, that shows as a button within the page control screen.
- **Event Macros** Program a command or group of commands, that will be triggered by a room event or at a set time.
- Room Triggers Programs a command or group of commands that will occur on a trigger event e.g. contact closure sensor.

Large Conference Room



Macros

Once Macros has been selected within the Edit Room page, a new screen will become available.



- 1. Press the + (add macro) button from the top right corner. A new selection will appear in the screen.
- 2. Name the Macro by pressing the edit (pencil) button next to the words 'New Macro'. A pop up will appear.

Edit Alias	× Room	Macros		8
	Name	Custom Image	Macro Commands	+
* Alias			My Macro 🧳 🕂	~
New Macro	Macro1		Command 1 Custom Value: Command:	1
CANCEL SUBMIT			Repeat. 0 v Interval: Interval ms Delay 0 n (After):	ns

3. Once named, press the edit button on the Macro Commands field.

My Macro	/ + ··	My Macro	<i>i</i> + ~	My Macro	
Command 1	Custom Value:	Command 1 Command:	Microsoft Gam Custom Value: BACK	Command 1 Microsoft Gam	Custom Value:
Command: Repeat:	Velocity LG TV Samsung Blu Ray Microsoft Game Velocity Command Converter - IR TriPort Velocity Command Converter - Relays & Sensors	Repeat: 0 👻	EALCN VELLOW FUNCTION VELLOW MENU HOME MENU MAIN NEXUS/XBOX ONE GUIDE OPEN/CLOSE PAUSE PLAY PLAY PAUSE TOGGLE POWER OFF POWER OFF POWER OFF POWER OFF POWER TOGGLE PREVIOUS REVERSE STOP VIEW VOLUME DOWN	Command: POWER ON Repeat: 0 + Interval: 10	ms Delay 20 ms 盲 (After):

- Command 1 Select the device that will be controlled with the macro.
- **Command** Select from the drop down list available for the device. Device commands are based off the device driver within Velocity.
- **Repeat** Select how many times the command is sent out when the macro is selected within room control.
- Interval Set the amount of milliseconds between when the command is first sent and then repeated.
- Delay Set the amount of time delay between the current command and the next command being sent.

NOTE: Multiple devices and commands may be set to each macro. e.g. Macro1 can be programmed to turn on all devices in the room if added under My Macro using the + button.

My Macro	/ 8	+ ~
Command 1	Microsoft Game 🔹 Custom Value:	
Command:	POWER ON	-
Repeat: 0 +	Interval: 10 ms Delay 20 (After):	ms 🚦
Command 2	Samsung Blu Ray 👻 Custom Value:	
Command:	POWER TOGGLE	Ŧ
Repeat: 0 +	Interval: Interval ms Delay 0 (After):	ms
Command 3	LG TV v Custom Value:	
Command:	Power On And Input Video 1 Or Av1	Ŧ
Repeat: 0 -	Interval: Interval ms Delay 0	ms 🚦



Event Macros

Once Event Macros has been selected within the Edit Room page, a new screen will become available.

× Event Macros		8	Room On	Macro Commands	1	+	^
Feature	Macro Commands	+	Room Off Volume Up Volume Down				
× Event Macros		•	Mute Audio UnMute Audio				
Feature	Macro Commands	+	Apply Source Schedule Event				
Feature Room On	Macro Commands I + ^	•					

- 1. Press the + (add macro) button from the top right corner. A new selection will appear in the screen.
- 2. Select the Feature (event type e.g. Room On) drop down to select what event will trigger the macro.
 - Scheduled Event A scheduled event allows the option to create an event that happens at a certain time that can be daily or weekly. Select Scheduled Event and a new pop up will appear.

Schedule A M	acro
Recurrence Rule	Recurring Until
	Recurrence Rule Daily •
	▲ ▲ ▲ ▲ ▲ ▲ ▲ ▲ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓
	Everyday at 10.00.00 AM Save

- Recurrence Rule Select between Daily or Weekly.
- **Time** Set the time of day this event happens.
- **Recurring Until** Select this to set an end date on the calendar in which to end the scheduled event.
- 3. Once the feature has been selected, press the edit button on the Macro Commands field.

Му Масто	/	+	~
Command 1 Custom Value:			
Command: Repeat: 0 + Interval: Interval ms Delay (After):	0	ms	ī

- **Command 1** Select the device that will be controlled with the macro.
- **Command** Select from the drop down list available for the device. Device commands are based off the device driver within Velocity.
- **Repeat** Select how many times the command is sent out when the macro is selected within room control.
- Interval Set the amount of milliseconds between when the command is first sent and then repeated.
- Delay Set the amount of time delay between the current command and the next command being sent.

NOTE: Multiple devices and commands may be set to each macro. e.g. Room On can be programmed to turn on all devices and send the play command to the Blu Ray player if added under My Macro using the + button.

My Macro	1		+	~
Command 1	Microsoft Game 👻 Custom Value	c		
Command:	POWER ON			Ŧ
Repeat: 0 🔻	Interval: 10 ms Delay (After):	20	ms	:
Command 2	Samsung Blu Ray 👻 Custom Value	0		
Command:	POWER TOGGLE			Ŧ
Repeat: 0 🔹	Interval: Interval ms Delay (After):	0	ms	:



Room Triggers

Once Event Macros has been selected within the Edit Room page, a new screen will become available.

× Room Triggers	9	8	Select Device Velocity Command Converter - R		:
Trigger Macro Co	ommands +		Trigger Response		
			rigger kesponse		
× Room Triggers		8	Response String	Macro Commands	/ + ^
Trigger	Macro Commands	+	Select Setting VCC Sensors: Senso *		
Select Device		:	Value Ope v		
Trigger Response	Macro Commands	/ + ^			
Response String					

- 1. Press the + (add macro) button from the top right corner. A new selection will appear in the screen.
- 2. Select the Velocity Command Converter from the Select Device drop down menu. New options will appear.
 - Trigger Response Future feature.
 - **Response String** Future feature.
 - Select Setting Select the sensor that will trigger the macro.
 - Value Set the value of the sensor that triggers the command macros.

Select Device Velocity Command Converter - R 💎			:	Select Device Velocity Command Converter - R				:
Trigger Response	My Macro	+ ~		Trigger Response -	My Macro		/ + ~	
	Command 1 Custom Value:				Command 1	Microsoft Game v Custom Value		
Response String	Command:			Response String	Command:	POWER ON	•	
Select Setting VCC Sensors: Senso	Repeat: 0 v Interval: Interval ms Delay (After): 0	ms 🚦		Select Setting VCC Sensors: Senso *	Repeat: 0 +	Interval: Interval ms Delay (After):	0 ms :	
Value Ope 👻				Value Ope				

- 3. Once the VCC and VCC settings have been selected, press the edit button on the Macro Commands field.
 - Command 1 Select the device that will be controlled with the macro.
 - **Command** Select from the drop down list available for the device. Device commands are based off the device driver within Velocity.
 - Repeat Select how many times the command is sent out when the macro is selected within room control.
 - Interval Set the amount of milliseconds between when the command is first sent and then repeated.
 - **Delay** Set the amount of time delay between the current command and the next command being sent.

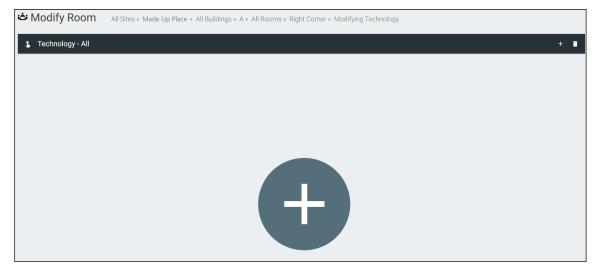
NOTE: Multiple devices and commands may be set to each macro. e.g. Room On can be programmed to turn on all devices and send the play command to the Blu Ray player if added under My Macro using the + button.

My Macro	/ 8	+ ~
Command 1	Microsoft Game 👻 Custom Value:	
Command:	POWER ON	-
Repeat: 0	Interval: 10 ms Delay 20 (After):	ms 🚦
Command 2	Samsung Blu Ray 👻 Custom Value:	
Command:	POWER TOGGLE	Ŧ
Repeat: 0	Interval: Interval ms Delay 0 (After):	ms 🚦
Command 3	LG TV v Custom Value:	
Command:	Power On And Input Video 1 Or Av1	*
Repeat: 0	Interval: Interval ms Delay 0 (After):	ms 🚦

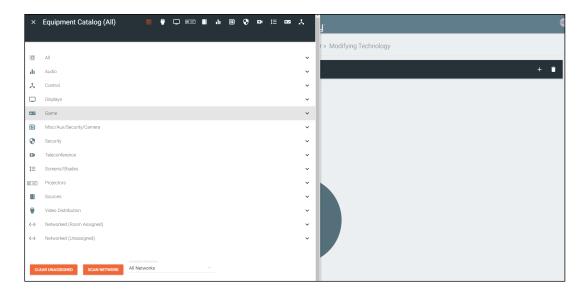


Adding Technology

The room created will not be considered set up until at least 1 source and 1 display have been added and linked.



New technology can be added using either the large + in the center of the window or the + on the top right. Once pressed, a new menu will appear on the page.



The easiest way to set up a room is to add all devices first and then link them, as links will not appear as options for drop down menus until they have been added to a room.



Sites

×	Equipment Catalog (All) 🛛 🗑 🖓 🗔 📾 🔢 🖬 🖬 😨 🐼 🖽 🖽 📾	¥
	All	~
di .	Audio	~
x	Control	~
	Displays	~
	Game	~
	Misc/Aux/Security/Camera	~
•	Security	~
	Teleconference	~
t≡	Screens/Shades	~
	Projectors	~
	Sources	~
	Video Distribution	~
<··>	Networked (Room Assigned)	~
<··>	Networked (Unassigned)	~
CL	Available Networks EAR UNASSIGNED SCAN NETWORK All Networks	

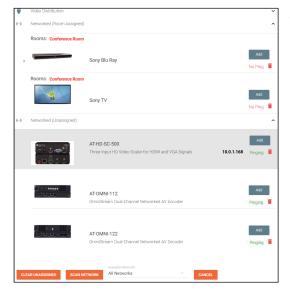
Velocity has a built in scan feature that makes adding Atlona products to a room quick and easy.

CLEAR UNASSIGNED	SCAN NETWORK	Available Networks All Networks	Ÿ	CANCEL	(
Identifying Equipment Plea	ase Wait				

1. Press the Scan Network button.

0

NOTE: If there are any OmniStream devices on the network, they will auto populate into the Network (Unassigned) field, as they are found using mDNS discovery with no extra scanning needed.



All Atlona devices on the network will be placed into the Networked (Unassigned) menu selection.

 Press the Add button on all devices that belong to the current room. A device added message will appear on the bottom of the screen.

Once all Atlona devices are added to the room, the sources and displays will need to be added.

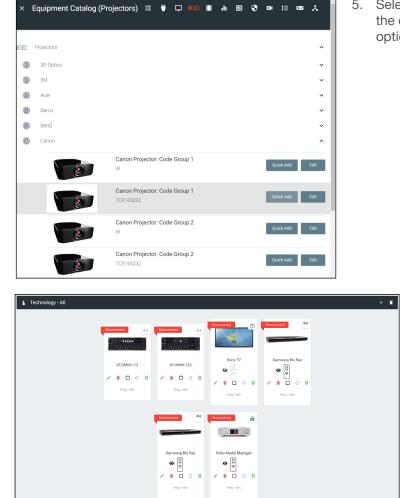
3. Select between the top navigation or sections in the default menu (menu will always start on **All**) to search for sources, displays, and other types of equipment that will be in the room.

Each button along the top menu corresponds with the sections of the All menu.

									t≡		*
All	Video Switchers	Displays	Projectors	Video Sources	Audio Systems	Misc/Aux	Security	Teleconference	Screens/Shades	Video Games	RS232 & IR Interface



4. Find the device you are looking for in the menu.



- 7. Select the control type of the device.
 - If TCP, then enter the IP of the device and port number
 - If RS-232, then enter the baud rate and type of connection.

× Configure Equipment			j.	
Canon Projector	٢		r » Modifying Tech	inology
Canon Projector Properties In Modify Equipment Q View Equipment		~	cted II	Disconnected
Alias Oxforing () for 1st appl, 1 for east etc) 99 Control Type: TCP ~ ~			ch-Jaeger Aux	LG Blu Ray
IP Address Network IP Address of the equipment.			I □ ¢ 8 Ping-Info	Ping-Info
33336 Enable Device Authentication			ated	
Canon Projector Input Connections Input Connections	Screen Buttons	~	non Projector	
Connection	0 HDMI Show			
D-RGB	0 D-RGB Show		Ping - Info	

 Select Quick Add on the device (recommended) to add the device to the room, or Edit to fill in all the device options.

Once all devices have been added to the room, they can be linked to each other.

6. Press **Edit** on any of the devices in the room. A menu will appear on the left side of the window.

NOTE: It is recommended to edit switchers first, as adding inputs and outputs to a switcher will link them automatically for those devices.

Canon Projector Properties
Modify Equipment Q View Equipment
Alias
Ordering (0 for 1st spot, 1 for next etc) 99
Control Type RS232 *
Baud Rate
Parity
Data Bits
8 💌
Stop Bits
RS232 Connection
Enable Device Authentication
SAVE



8. Select the routing information for the device (if it is not already linked).

Input Connections			Screen Buttons				
HDMI 1	Device Outp	Ordering It O	Alias Sony Blu Ray	Show			
IDMI 2	Velocity Touch Panel 800 - OUTPU	0	Alias HDMI 2	Show			
IDMI 3	AT-UHD-PR03-44M - HDBaseT AT-UHD-PR03-44M - HDBaseT	2 Ordering 0	Alias HDMI 3	Show			
IDMI 4	AT-UHD-PR03-44M - HDBaseT AT-UHD-PR03-44M - HDMI		Alias HDMI 4	Show			
HDMI 4	Com Div Dev	_		Show			

Once all devices are set up and linked, the room is ready to be controlled.

NOTE: Atlona device settings must be changed through the device webGUI or AMS. See device user manual for instructions for login and device settings (such as network settings).

i



Velocity Touch Pad (e.g. AT-VTP-800-BL).

Control

i

1.

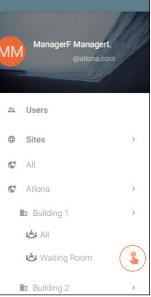
2.

There are three places within the web browser to open the control screen: All Sites » Made Up Place » All Buildings » A » All Rooms » Right Corner » Modifying Technology . Q Help **`** 💲 Technology - All + î ManagerF ManagerL MM Waiting Room Samsung TV (Non IR) AT-JUNO-451 LG Blu Ray Sony Game Last used 3 Days ago by \$ • 0 ø ÷. 0 0 8 1008 1 D Q 8 22 Users Ping - Infi Sites > ¢. All Within the add technology page, after all devices have been set up and linked, C Atlona press the 💲 button on the top left bar. 5 Building 1 Within the room list page, press the **Control** button located in the room box.

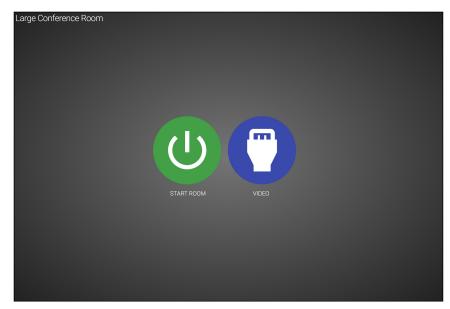
Once a room has been set up, it can be controlled through either a web browser or a control device such as the

NOTE: Instructions on syncing the Velocity Touch Pads can be found within the unit's Installation Guide.

From the home page, select the = button. Once open, press Sites, site name, 3. building name, and then select the 1 button next to the room name to open the control page.



A new window will open.



The icons showing on the control screen will appear the same across web browser and control touch pads.

Press the START ROOM button to send on commands to all the devices in the room (excluding any that were 1. excluded during room set up) or press the VIDEO button to open the room and control all the devices manually.

A new window will open.

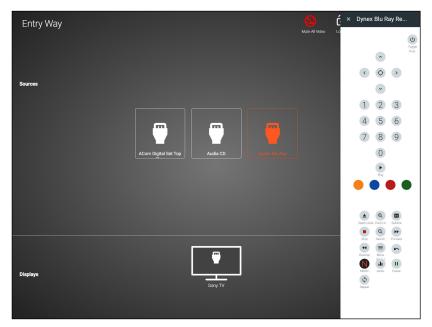


Control



On this screen, devices can be controlled by selecting (web browser) or touching (touch pads) the icons.

1. Click on the device to open the control field and switch inputs to that source.



Within this screen, all devices can be controlled and routed.



Velocity has provided a database of equipment that can be added to and customized.

1. Press the = button on the top right of the screen.

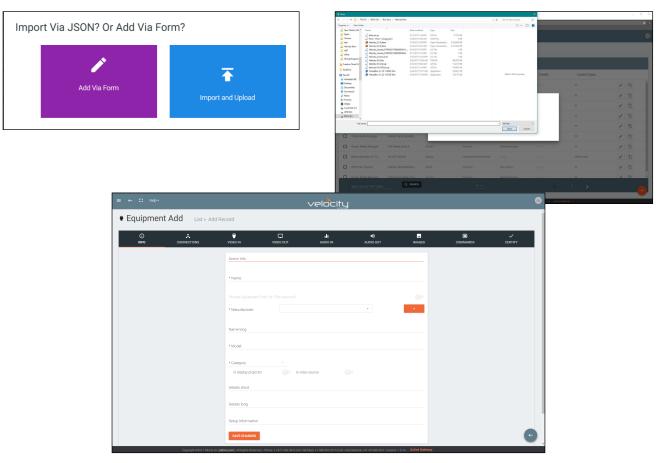
		≡ ← \$3 Hdp~			velo	city				
← ← :] Help ∽	Equipment Lis	st							
	1919	Showing All Equip	ment							
	A Holes	Name	Model	Manufacturer	Category	Sub Category	Details	Control Types		
aa	1 Istall	Arcam DVD	Solo Movie Series (DV	Arcam	Sources	DVD		R	/ 0	
aa _{a@a.com}		Arcam Media Manager	MS Series	Arcam	Sources	MediaManager		IR	/ 0	
- Alexandre		Arcam Media Manager	MS Series Zone 1	Arcam	Sources	MediaManager		R	/ 0	
		Arcam Media Manager	MS Series Zone 2	Arcam	Sources	MediaManager		IR	/ 0	
		Arcam Media Manager	MS Series Zone 3	Arcam	Sources	MediaManager		IR	/ 0	
Dashboard		2Wire Media Manager	Media Portal Satellite	2Wire	Sources	MediaManager		IR	/ 0	
		Arcam Media Manager	MS Series Zone 4	Arcam	Sources	MediaManager		IR	/ 0	
Users		Atlona Velocity 5.5" To	AT-VTP-550-BL	Atlona	DedicatedControlPanel			Websocket	/ 0	
		2Wire Set Top Box	Media Portal Satellite	2Wire	Sources	SetTopBox		IR	/ 0	
Sites	>	Arnam Media Manager	Solo Movie Series (Am	Arnam	Sources	MediaMananer	(www)	R	ZB	
		Search By Any Field Visib	e Q SEARCH		10 -			1 >		
Equipment			Creatists (02017, Miress Intr (Miress	om) Al Dichte Desenard 10horer a	1 (177.536.397% (US Toli free) +1.400.962	1515 (1151 Linternational and 2015)	Active Construction	abova.		<u> </u>

2. Select Equipment from the options that becomes available. A new window will appear.

Add

If there is a device not in the database, new equipment can be added.

- 1. Press the + button on the bottom right of the screen. A pop-up will appear.
- 2. Select the purple **Add via Form** button for creating a new device and the blue **Import and Upload** button if creating a device based off a previously created device. A new window will appear or a browse folder will open.
- 3. Select the device off the local computer and press open, or fill in the device add form.





≡ ← C Help~		velocitu	J.			
Equipment Add List » Add f	Record					Í
O A	VIDEO IN V	VIDEO OUT AUDIO IN	AUDIO OUT	IMAGES	COMMANDS	CERTIFY
	Device Info:					
	* Name					
	* Manufacturer:		*	•		
	Name long					
	* Model					
	* Category Is display projector	V Is video source				
	Details short					
	Details long					
	Setup Information					
	SAVE CHANGES	=+1 877 536 2976 0.15 Toll free1 +1 408 962 0515 0.150 10		Autor Calman		6

a. INFO Tab

Name - Provide a name for the device.

Manufacturer - Add the manufacturer.

Name long - Provide extra information for a device.

Model - Provide the model name or number for the device.

Category - Choose the category that best fits the device, from a list of device types. Device slider

Is display / projector - Select this slider if the device is a display or projector **Is video source** - Select this slider if the device is a video source

Details short - Type in extra device information (optional).

Details long - Type in extra device information (optional).

Setup Information - Provide details for set up and installation (optional).

Equipment A	dd List » Add	d Record						
0 INFO		VIDEO IN	VIDEO OUT	II AUDIO IN	() TUO OIDUA	IMAGES	COMMANDS	CERTIFY
		Control Setup:						
		Show Audio Control	Page					
		Show Preset Control	Page					
		Show Trigger Contro	Page					
		Control Types WEBSOCKET	TCP IR	RS232 TELNET	UDP CLEAR			
		Authentication						
		Usemame						
		Password						
		SAVE CHANGES						

b. CONNECTIONS Tab

Show Audio Control Page - Select the slider to show audio control options within the room control. **Show Preset Control Page** - Select the slider to show preset control options within the room control. **Show Trigger Control Page** - Select the slider to show trigger control options within the room control. **Control Types** - Select all the types of control the device accepts.

I NOTE: As control options are added, extra device setting fields will appear.

Authentication - Provide the username and password for the control options.



	VIDEO IN	VIDEO OUT	AUDIO IN	() Tuo oidua	IMAGES	COMMANDS	CER
	Video Inputs:						
	Select all available in ANALOG RGB						
	ANTENNA 1 ANTENNA A ANTENNA B ANTYNET						
	AUDIO INPUT						
	AV 1 AV 2 AV 3						
	AV1						

c. VIDEO IN Tab

Video inputs - This slider auto adjusts when inputs are selected. **Select all available inputs** - Select the checkbox of all input types that the device has.

() INFO	CONNECTIONS	VIDEO IN	VIDEO OUT	AUDIO IN	AUDIO OUT	IMAGES	COMMANDS	CERTIFY
		Video Outputs:						
		Has video outputs						
		Video outputs						
		SAVE CHANGES						

d. VIDEO OUT Tab

Has video outputs - Select this slider if the device has video outputs.

Video outputs - Type in all types of output ports the device has, separate each type with a comma e.g. HDMI, HDBaseT, DisplayPort

() INFO	VIDEO IN	VIDEO OUT	i li Audio in	AUDIO OUT	IMAGES	COMMANDS	CERTIF
	Audio Inputs:						
	Select all available	inputs:					
	ANALOG RG				<u> </u>		
	ANTENNA 1						
	ANTENNA E						
	AUDIO INPU	т					
	AV AV 1						
	AV 2 AV 3						
	AV1						
	CABLE				-		

e. AUDIO IN Tab

Has audio inputs - This slider auto adjusts when inputs are selected. **Select all available inputs** - Select the checkbox of all input types that the device has.



Auto Outputs	() INFO	CONNECTIONS	VIDEO IN	VIDEO OUT	AUDIO IN	UP OIDUA	IMAGES	COMMANDS	CERTIFY
			Audio Outputs:						
			Has audio outputs						
Audio outputs			Audio outputs						

f. AUDIO OUT Tab

Has audio outputs - Select this slider if the device has audio outputs.

Audio outputs - Type in all types of output ports the device has, separate each type with a comma e.g. L / R, S/PDIF, MIC / LINE OUT

Equipme	ent Add List » Ad	d Record						
(i) INFO	CONNECTIONS	VIDEO IN	VIDEO OUT	ili Audio in	() TUO OIDUA	IMAGES	COMMANDS	CERTIFY
		Device images Image turnb Image Image Image Image Image						

g. IMAGES Tab

Thumbnail - Upload a custom thumbnail that represents the device to show on the control screen. **Image** - Upload a custom image to show on the add technology page.

Equipme	ent Add List » Ad	dd Record						
(i) INFO		VIDEO IN	VIDEO OUT	ili Audio in	NUDIO OUT	IMAGES	COMMANDS	CERTIFY
	Commands:							-
	ASCII VIDEO REMOTE							
	** Add control type(s) on Connecti	ons tab. **					:	
	NEW COMMAND			Protocol Terr	nination: none + CU	TAR COMMANDS COPY	FROM TCP COPY FROM RS	
	DRIVER EDITOR							
	SAVE CHANGES							

h. COMMANDS Tab

i NOTE: Commands cannot be added unless control types have been selected on the Connections tab.

Command Types - Select between control command formats: ASCII and Hex.

Video Remote - Press this button to open the control remote. The control remote will be the same one that appears on the room control page.

Command Information

Command Name - Provide a name for the command that explains what the command does in a quick word or phrase.

Command Syntax - Type in the command sequence (found in the device's manual).

Expected Response - Type in the command feedback (found in the device's manual).

Termination - Select the command termination: LF (line feed), CR (carriage return), CRLF (carriage return and line feed), None.

Parameters - Opens a pop-up window that displays the current parameters of the command. Delete - Removes a command that is not needed.

NOTE: Parameters require the characters: %v to be added to see any parameters.

New command - Pressing this button will create a new command line to be filled in. **Protocol Termination** - Drop down selection that applies the same termination to all commands: CR, LF, CRLF, or none.



Onvers EDF Editor	NEW COMMAND	Protocol Termination:	none v	CLEAR COMMANDS	COPY FROM TCP	COPY FROM RS
	SAVE CHANGES					

Clear Commands - Press this button to remove all the current commands from the page. **Copy from TCP** - Copies the command from TCP/IP over to RS-232.

Copy from RS - Copies the command from RS-232 over to TCP/IP.

Driver Editor - This button opens a new window to allow for programming a control driver.



() INFO	CONNECTIONS	VIDEO IN VIDEO OUT	(In the second s	IMAGES C			
	Commands:					0	>
	ASCII + VIDEO REMOTE					•	
	Command Name	Command Syntax (IR)	Expected Response	Termination Paramet	. 1	2	3
	ANGLE	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	Expected Response	UF • PARAMET	4	5	e
	AUDIO	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	Expected Response	LF + PARAMET	7	8	0
	CLEAR	sendir,1:1,1,36000,1,1,32,32,64,64,32,32	2,6 Expected Response	LF • PARAMET		0	
	CURSOR DOWN	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	2,6 Expected Response	UF V PARAMET		U	
	CURSOR ENTER	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	2,6 Expected Response	LF + PARAMET	E Stop	Phy	
	CURSOR LEFT	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	Expected Response	LF + PARAMET	5		
	CURSOR RIGHT	sendir,1:1,1,36000,1,1,64,32,32,64,32,32	2,6 Expected Response	U PARAMET	5		0
	CURSOR UP	sendir 1:1 1 36000 1 1 64 32 32 64 32 32		1F + 010114FT			200
	NEW COMMAND	Protoci	ol Termination: none • CLEAR	COMMANDS COPY FROM TCP	Tide	Subote	Fore
	DRVER EDITOR				Q. Status	Q Search	Reve
	DRIVEREDITOR				(Q) Repeat	U	
	SAVE CHANGES					Pont.	Cie
					Meru		

1. Remote Control

The command remote control provides an interface for the room control page. Each button represents a command and can be altered or moved.

a. Select a button to open the button builder. The button builder will pop-up.

NOTE: The button builder will auto select the command of the chosen button, but any command can be selected from the drop down menu.

Button Builder	Chode a command ULRSOR LEFT V
Decer & command Encoding Ago: + Command Encoding Ago: +	None selected New Command ANSLE ADSLE AD
Command Details (Show) Icon and Button Viable Features (ID: Stdesset 140254780098b001) Or Text Or Not Cutors Image Cutors Image Preview Cutors Image Iconstraine Directional Left	CUISOR DOWN CUISOR LEFT CUISOR LEFT CUISOR RUFT CUISOR RUFT CUISOR RUFT Digit 1 Digit 2 Digit 2 Digit 3 Digit 3 Digit 4 Digit 4 Digit 5 Digit 5 Digit 7 Digit 7 Digit 7 Digit 7 Digit 7
* Natura Caure **Laur/mic Caure I-Battun BlueGrey/100 * grey/000 * *	Icon and Button Visible Features (ID: 58desee136254780098b001f) (a) Icon/Button (D: 58desee136254780098b001f) (b) Icon/Button (D: 58desee136254780098b001f) (c) Icon Icon (D: 58desee136254780098b001f) (c) Icon Icon (D: 58desee136254780098b001f) (c) Icon (D: 58desee13625478000000000000000000000000000000000000
SAVE CHANGES	O Text O Not O Hidden

b. Select the display options for the button. A preview will appear to the right of the button builder.



Custom Image	 Label Below Button	
Round Button		
1		
· · · · ·		
* UPLOAD OR DRAG		

c. Select the custom image slider to import a custom button background. Drag and drop the image into the upload or drag box or press the upload or drag button to browse the local computer for the custom button background.

Choice annuel Command Encoding Applied Custom LtrT Command Encoding Applied Command Details (Show) Command Encoding Applied Con and Button Visible Features (Dr. S8deaee136254780098b001f) Proview Command Encoding O control Ltable Visible Proview Cattorn trage Custom trage Custom trage Detaction Ltable Ltable Ltable	Command Decesion and Button Visible Features (ID: 58deace1 36254780098b0011) Ocommand Details (Show) Configuration Visible Features (ID: 58deace1 36254780098b0011) Discritication of Clicicable Visible Proview Cation Image Clicicable Lide features (ID: 58deace1 36254780098b0011) Cation Image Clicicable Clicicable Clicicable (ID: 58deace1 36254780098b0011) Custom Image Clicicable Clicicable Clicicable (ID: 58deace1 36254780098b0011) Custom Image Clicicable Clicicable (ID: 58deace1 36254780098b0011) Custom Image Clicicable (ID: 58deace1 36254780098b0011
Icon and Button Visible Features (ID: 58deaee136254780098b001f)	con and Button Visible Features (ID: 58deeeet 18625478009860011) I convibution Chickable Chickable Chickable Chickable Custom Image Cust
Confliction Clickable Visible Text Only/Label Clickable Clickable Under Under Under Under Under Under U	(configuration
Custom Image Later Below Button	Custom Image User Bolow Butom Custom Image Pather Custom Part Part Part Part Part Part Part Part

d. Select from the button icon text drop down menu. The menu will have generic text and icons to choose from. Select other to provide custom text for the button.

e. Select the colors of the button and text.

	*	Choose a command		*
grey500		CURSOR LEFT	cyan300	
grey600			cyan400	
grey700			cyan500	
grey800		Command Details (Show)	cyan600	
grey900		continuina Detailis (chow)	cyan700	
blueGrey50	atures (ID: 58deaee1362547	con and Button Visible Feat	cyan800	
blueGrey100	Clickable 🔘 Vis	 Icon/Button 	cyan900	
blueGrey200	Not O Hid	D Text O	teal50	
blueGrey300	Clickable	Only/Label	teal100	
blueGrey400		Custom Image	teal200	
blueGrey500			teal300	
blueGrey600		* Button Icon/Text Directional Left	teal400	
blueGrey700			teal500	Label Below Button
blueGrey800	* Icon/Text Color On Button	* Button Color	teal600	
blueGrey900	grey900	grey900 ···	teal700	•

f. If wanted, type text into the Label Below Button field.

Choose a command							Command Encoding	ASCII .	
CURSOR LEFT						*			
ommand Details (Show)								
con and Button Vis		tures (ID: E9dee		E 479000960	010				
Icon/Button Vis Icon/Button		Clickable		Visible	Preview				
O Text Only/Label	0	Not Clickable	0	Hidden				<	
Custom Image						Label Below Butto	n		^
* Button Icon/Text									
Directional Left									
* Button Color		* Icon/Text Color On Bu	tton						
blueGrey100		grey900							

g. Once all changes are made, press the save changes button. The button builder will close and the move buttons editor will open.





(i) INFO	CONNECTIONS	UIDEO IN		AUDIO IN	■) AUDIO OUT	IMAGES	COMMANDS	CERTIFY
		Driver Certification	on Info:					
		Driver Author a a (Atlona)						
		Driver Is Certified	d					
		Certified By						
		Driver Help URL						
		SAVE CHANGE	s					

i. CERTIFY Tab

Driver Author - Displays the name of the user that created the device and the site it was created on.
Driver is Certified - Select this slider to verify the device driver has been tested and works.
Certified By - Type in the name of the person that tested and verified the driver.
Driver Help URL - If a help document was created for the device driver, place the link here.



i

Edit

• E	quipment Li	st						
	Showing All Equi	pment						
	Name	Model	Manufacturer	Category	Sub Category	Details	Control Types	
	Arcam DVD (Copy)	Solo Movie Series	Arcam	Sources	DVD		IR	
	Arcam DVD	Solo Movie Series	Arcam	Sources	DVD		IR	/

If a device is in the system but does not have everything exactly as need, it can be copied and edited.

NOTE: Devices in the Equipment List that were added by Atlona, must be copied before being edited. Atlona added devices cannot be altered.

- 1. Press the edit or copy (if an Atlona device needs to be edited) button next to the device control type. The device page will open. The device edit page and device add page use the same options.
- 2. Once all changes are made, press the save button.

≡ ← C Help*	vel	ocity			
Equipment Add List > Add R	cord				
K K K K K CONNECTIONS		ili ●) Dio in Audio out	IMAGES	COMMANDS	
	Device Info:				
	* Name				
	* Manufacturer:	v	•		
	Name long				
	* Model				
	* Category				
	Is display projector Is video source Details short				
	Details long				
	Setup Information				
	SAVE CHANGES				e
Copyright 6/2017 Atlana Inc (a	*a.com). All Rights Reserved. Phone: +1 877.536.3976 (US Toll-free) +1.408.	962.0515 (US) International: +41.43.508.4321 Version	1.0.16 Active Gateway		

Delete

₽ E	quipment Li	ist						
	Showing All Equi	pment						
	Name	Model	Manufacturer	Category	Sub Category	Details	Control Types	
	Arcam DVD (Copy)	Solo Movie Series	Arcam	Sources	DVD		IR	/ 🗋 🚺
	Arcam DVD	Solo Movie Series	Arcam	Sources	DVD		IR	/

If a user created device is no longer needed, it can be deleted from the database.

- 1. Find the device and press the red trash can next to the device.
- 2. Press the SUBMIT button to confirm the deletion.

Confirm		
Are you sure you wish to delete this equipment?		
	CANCEL	SUBMIT



Cloud

Getting Started

Once Velocity training has been completed, contact Atlona sales for a cloud username and login. Once a username and login have been received, Velocity Cloud is ready to use.

1. Open any browser with network access and type in velocity.atlona.com (as seen below).

🐼 Atlona Velocity Modify / 🗙	New Tab	×		×
\leftarrow \rightarrow C \Box velocity.atlon	a.com			:

2. Enter the provided username and password.



A password change prompt will log in upon logging in. Update the password. 3.

NOTE: Passwords must be at least 8 characters and include: 1 number, 1 uppercase letter, 1 lowercase letter, and 1 special character. The text will appear all green when the password meets all criteria.

Г

8 Characters 1 Integer 1 Uppercase 1 Special Character Passwords do not match

8 Characters 1 Integer 1 Lowercase 1 Uppercase 1 Special Cha words Match

			You must now update your p	assword
You must now update your pa	issword		Password Confirmation Password	Password criteria: 8 Characters 1 Integer 1 Lowercase 1 Uppercase 1 Special Charact Passwords do not
	Password criteria:		You must now update your p	assword
* Password	8 Characters		* Password	Password criteria:
	1 Integer			8 Characters 1 Integer
	1 Lowercase		* Confirmation Password * Confirmation Password	1 Lowercase 1 Uppercase
* Confirmation Password	1 Uppercase			1 Special Charac
	1 Special Character			Passwords do no
	Passwords do not match.		You must now update your	password
		SUBMIT	* Password	Password criteria: 8 Characters 1 Integer
			* Confirmation Password	1 Lowercase
				1 Uppercase

4. Press SUBMIT once the new password is filled in.

Once logged in, customers and users can added, or gateways linked.



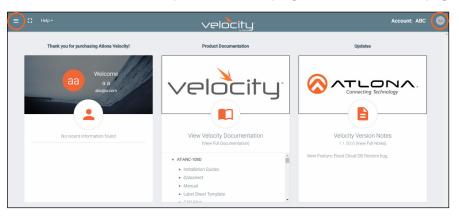
i

NOTE: Any amount of gateways may be linked to Velocity Cloud, but a license must be purchased for each individual gateway to be controlled remotely.



Users

Users can be added and edited from either the top left menu or top right menu of the home page.



- 1. Select Users from the top left = navigation or Account Settings from the top right navigation.
 - b. If Account Settings is selected, click on the Users tab in the header bar.



Add

- 1. Select the + button to add a new user. A new page will open.
- 2. Fill in all the user information fields.

PROFILE	
~	<u>е</u> рионые

- Email Used for log in purposes and email password resets.
- **First & Last Name** Velocity will provide a customized home page for a user using their credentials.
- **Temporary Password** Use either the auto generated password or create a new one for the user to change upon first log in.
- Role Type There are 5 roles to select from: Account Administrator, Site Administrator, Designer, Support Technician, and End User. To view the permissions of each role, select Roles within the top navigation or view them starting on page <?>.
- **Language** Select the user's language preference. Default will be English.
- **Time Zone** Select the time zone the user will be logging in from.
- 3. Press the Create User button.

If successful, Velocity will redirect to the Users page and a green successful message will appear at the bottom of the page.

Upon login, all new users will be prompted to update their password.

You must now update	your password	
* Password		
* Confirmation Password		



Cloud

Edit

1. Select the **pencil** button to edit a user. A new page will open.

CUSTOMERS	USERS	ک PROFILE	ROLES	Additional fields appear when editing users.
	+ Email abo@a.com + Frist Name a + Last Name a Proce Extension			Phone and mobile numbers, job title, office name, department, user bio, and Skype ID are optional fields that help provide multiple points of contact.
	Mode			 Lock Status - Switch status of the user between unlocked and locked. If an account is locked, an administrator will need to unlock it for a user to be able to log in again.
	Skype ID Looi Suan Unlocked Enforce Password Change on Next Login EXVE CHANGES	*		• Password Slider - Selecting this slider will force the user to change their password when logging in the next time. The password update pop up will appear on login.
	Legage English (en) Time Zone America/Los_Angeles (United States) Dee Format 10092017 SAVE CHANGES			You must now update your password + Password + Confirmation Password seewn7
	Change User Account Role: * Account Role Dealer Administrator EAVE CHANGES	<u> </u>		

Profile

1. Select Profile from the top right navigation of the home page, or the header bar of the Account Settings page.

			CUSTOMERS	users .	PROFILE	ROLES
Account: ABC	Account: ABC	aa		*Ernel		
				abc@a.com *Finit Name a		
Profile	Profile			" Last Name B		
				Phone Extension		
Account Settings	Account	Settings		Moble		
				• +1		
ර Logout	් Logout					

2. Fill in the user information that was not created when initially adding a user, such as: Job Title, Office Name, Department, User Bio, and Skype ID. These options are available when editing a user.

i NOTE: The profile information that can be changed will vary based on user permission level.



Roles

1. Select Account Settings from the top right navigation.

Acc	ount: ABC	aa							
	Profile		CUSTOMERS		#L USERS	A PROFILE		Roles +	
	Account S	settings	Name	Total Enabled Features	Owner	Last Change	Changed By		
	Logout		Dealer Administrator Dealer Access	43	System	1 Year	Atlona, System Atlona, System	0 6	View Details

2. Select **Roles** from the header bar.

There are two default roles: Dealer Administrator and Dealer Access. The permissions can be seen by pressing the **View Details** button or using the tables below.

Account Related

User Level	View	Add	Modify	Delete	Export	Invite
Dealer Admin	Х	Х	Х	Х	Х	Х
Dealer Access	X	X	X		Х	Х

User Related

User Level	Add	View	Modify	Change	Revoke
Dealer Admin	Х	Х	Х	Х	Х
Dealer Access					

Role Related

User Level	View	Add	Modify	Delete	Сору
Dealer Admin	Х	Х	X	Х	X
Dealer Access					

Control Related

User Level	Access	View Logs
Dealer Admin		Х
Dealer Access		X

Equipment Related

User Level	View	Add	Modify	Delete	Export	Сору
Dealer Admin	Х	X	X	Х	Х	Х
Dealer Access	Х	X	X	X	X	Х

Reference Image Related

User Level	View	Add	Modify	Delete	Export	Сору
Dealer Admin	Х	Х	Х	Х	Х	Х
Dealer Access	X	X	X	X	X	X



Cloud

Cloud Feature Related (Backups)

User Level	Download	Upload
Account Admin	Х	Х
Site Admin		

Add

If the default roles do not provide the right permission levels, new roles can be added.

1. Select the + button to add a new role. Either the top + or the bottom + button may be used. The current roles can also be copied using the **Copy role** button, then edited.

Showing All Roles					(+)
Name	Total Enabled Features	Owner	Last Change	Changed By	Ŭ
Account Administrator	47	System	9 Months	Atlona, System	
Site Administrator	37	System	9 Months	Atlona, System	0
Designer	25	System	9 Months	Atlona, System	0
Support Technician	33	System	9 Months	Atlona, System	0
End User	б	System	9 Months	Atlona, System	0
Q SEARCH	10 💌			1	
				1 >	(+)

2. Name the role, to make easy to identify later.

		CUSTOMERS	USERS	ی PROFILE	ROLES
			* Name		
			Account Related		
3.	Press the slic	der for each permissic	on to grant the current	role. Add Account]
4.	Press the Cr	eate Role button to s	ave all the settings.	CREATE ROLE	

Customers

Set up customer access, sites, and gateways starting from within the Customers page.

Add

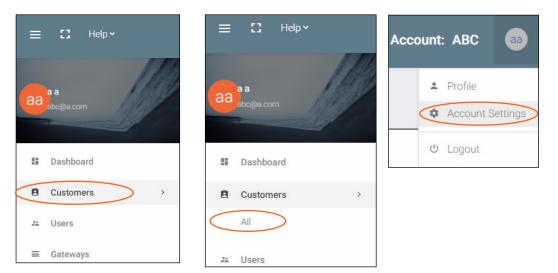


1. Select **Customers** from the top left = navigation or Account Settings from the top right navigation.

b. If customers is selected from the left navigation a new option will appear underneath. Select **All** to go to the customers page.



Cloud

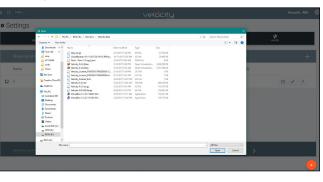


2. Press the + button located at the top or bottom of the screen. A pop up will appear.

CUSTOMERS		USERS		& PROFILE		ROLES	Import Via CSV Upload? Or Add Via Form?
Showing All Custom	ners					+	
Name	Туре	City, State	Phone	Last Change	Changed By		1
D b	Customer	b, b	+1 999-999-9999	2 Weeks	8, 8		Add Via Form
							(Download Template)
Search By Any Field Visible	Q, SEARCH		<u>25 •</u>		< 1 >		remplace)

- 3. Select between Add Via Form or Import and Upload (for adding multiple customers at once).
 - a. If Add Via Form is selected, a new page will open.
 - 1. Fill in the customer information:
 - **Customer Name** This should be filled in with the Company or Site name.
 - Address, Post Code, Country, State/Province, City Fill in the address that the site is located at.
 - **Phone Number** Provide the number of the contact for the customer. The secondary contact number is optional.
 - Email Address Provide the email address of the main contact for this site.
 - Email Invite Select the slider to have an invite to the customer's cloud sent to the admin.
 - Initial Site Type Select the type that best suits the customer. A visual representation is included with the selection.
 - Create Account Press this button once the required * information has been filled in.

CUSTOMERS	USERS	A PROFILE		ROLES
	* Customer Name			
	* Address Line 1			
	Address Line 2			
	* Past Code			
	* Country Åtand Islands			
	* State/Province			
	* City			
			Assembly	
	= • •1		Cafe	
			Pub/Bar	
	1 • •1		Typical Restaurant	
			🌧 Bungalo Restaurant	
	* Email Address		Business	
	abc@a.com	Send Email Invite	Bank Branch	
			Bank Headquarters	
			Cinema	
			Cinema Alt	
	* Initial Site Type		Convention Center	
			Gym Gym Ait	
	CREATE ACCOUNT		www. Museum (Or Palace)	
	CHEATE ACCOUNT		and max off (of Palace)	





- b. If Import and Upload is selected, a folder will open.
 - 1. Find the customer file (.CSV) located on the local computer.
 - 2. Press the upload button.

Invite

Once a customer has been created, the account can have users added to it.

	MERS	USERS		8 PROFILE		ROLES
Showing All Cu	stomers					+
Name	Туре	City, State	Phone	Last Change	Changed By	
D b	Customer	b, b	+1 999-999-9999	+1 999-999-9999 2 Weeks		

1. Select the Invite (letter button) or Access Account (arrow) buttons.

a. If Invite is selected, a pop up will appear. Fill in the user's email and role (these roles match the gateway's roles: Account Administrator, Site Administrator, Designer, Support Technician, and End User).

			Account Invitation			
			* Email * Role Type			
			ione type	-	CANCEL INVITE	
= C Helpy	Thank you for purchasing Atlana Velocity!			Customer: b	Customer: b _	≡ C3 Help~
	aa Welcome agaiton	veloc		chreiday	Profile Visers Exit Account	
	No recert information found	View Velocity Docume (New Ful Documentatio • ATVANC-108D • Installation Guides • Datasheet • Manual • Label Briert Template • CRO-Ref		otes)	ප Logout	# Dashboard
	8	0 0		8		a Users
	A	0 0		8		⊕ Sites >
	Copyright #2017 Atlana inc (atlana.com). All		ree) (+1.408.962.0515 (US) (International: +41.43.508.4321 (Version: 1.2.1014			

b. If Access Account is selected, a new screen will appear (this screen will be exactly as the customer will see after logging into cloud).

- 1. Select Users from the top left = navigation or from the top right menu.
- 2. Press the + button. A new screen will appear.
- 3. Fill in the user's email, name, language, time zone, date, and role (roles will correspond with gateway roles: account administrator, site administrator, designer, support technician, and end users).

Settings							
	ERS	2 PROFILE	ROLES				
Name	Role	Last Change	Changed By				
3 8,8	Account Administrator	1 Day	Atlona, System		1		
Search By Any Field Vis	ble Q SEARCH	25 👻	<	1	>		

2A USERS		PROFILE	
	* Email		
	* First Name		
	* Last Name		
	* Temporary password		
	fuSvS4hd		
	* Role Type		
	· Hole Type		
	English (en)		
	English (en)		
	Time Zone		
	America/Los_Angeles (United States)		
	Date Format		
	mm/dd/yyyy		
	CREATE USER		



Gateway

Once a customer account has been created, any gateways can be linked to them. To get to the gateway page, select Gateway from the top left = navigation.

≡	13 Help	~	≡ 🕄 Help×		VE	locity			Customer: dd 📋	
		1917	■ Gateways							ĺ
aa	aa		Gateways							
	abc@a.com		Gateway Name Account Name S	erial Number Product	Version (Cloud License Duration	Start	End	Connected	
	Dashboard				No	o Records Found				
22	Users		Search By Any Field Visible							
•	Sites	>	No Records Found	Q SEARCH	25 🕶		<	1	>	
H	Gateways		Copyright 6	2017 Atlona Inc (atlona.com) . All Right	s Reserved. Phone: +1 877.53	36.3976 (US Toll-free) +1.408.962.0515	(US) International: +41.4	3.508.4321 Versio	n: 1.2.1015	

1. Linking the gateway must start within the gateway. Login to the Velocity gateway on the local network.

	🔗 Atlona Velocity Dashbo: 🗙 👘	U		×
← → C ③ Not secure	192.168.X.XXX		☆ 🖸	0 0

2. Enter the login information on the Velocity web page, then click the Login button.



3. Select Server Settings from the drop down menu. A new page will open.

≡ ←	🕄 Hdp~		velo	=itu		•			
		Users	Product Docum	entation	Updates	ĺ			
		aa Welcome aa sgacom	veloc	_ity		∕.	Updates	Profile Vuers Server Settings View Logs	
	1 KS	AA Atore KS Atore	View Velocity Doc (View Ful Docum • AT-ANC-108D • Installation Guides		Velocity Version Notes 1.0 8 (New Ful Notes) Fried RS222 Deatlock			© Lo:	33
	AB	A B Atora	Datasheet Manual Labet Sheet Template CAD Silve				1.8.8 (View Full Notes)		Profile Users
	\otimes		4 Ations Devices Added	4 Projectors And Displays Ad	ded	⊗			Server Settings
	0	Display/Pro	7 ojector Inputs Connected	O Synced Dedicated Control I	Devices Connected	•		8	View Logs



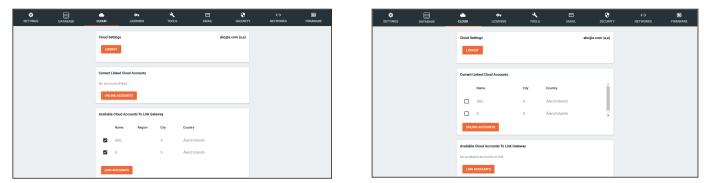
4. Select **Cloud** from the top navigation within the server settings page.

SETTINGS	DATABASE	CLOUD	O-	TOOLS	EMAIL	SECURITY	⟨··⟩ NETWORKS	FIRMWARE
		Cloud Settings	3					
		Current Linker	I Cloud Accounts					
		UNLINK AC	COUNTS					
			d Accounts To Link Gat	teway				
		No available ad						

5. Select the **Login** button. A new pop up will appear.

\$ SETTINGS	DATABASE	CLOUD	0-	م TOOLS	E DMIL	O SECURITY	↔NETWORKS	III FIRMWARE	¢ Settings	DATABASE	CLOUD	04 Licenses	ع TOOLS	EMAL	SECURITY	<-> NETWORKS	FIRMWARE
		Cloud Setting	19								Cloud Setting				abc@a.com (a,a)		
		Velocity Clo	ud Account Auth	orization							LOGOUT						
		Erral Address aboga.com									Current Linko	ed Cloud Accounts					
		Password									UNLINK	ICCOUNTS					
											Available Cir	ud Accounts To Link Ga	teway				
											N.	ame Region	City A	Country Aland Islands			
						CANCEL SUBMIT					•		b	Åland Islands			
											LINK ACC	OUNTS					

6. Fill in the cloud username and password. The accounts linked to that account will appear under the available cloud accounts.



- 7. Select the corresponding cloud account under Available Cloud Accounts To Link Gateway.
- 8. Press the Link Account button. The gateway will appear in the Velocity Cloud account.
- 9. Select Gateway from the top left = navigation menu. A new page will open.

E Help Y	=	C] Help~				\checkmark	elocitu	J.			Accour Gatewa	nt: ABC Ny:
aa ////		Gatewa	ys									
abc@a.com		Gateways										
Dashboard		Gateway Name	Account Name	Serial Number	Product	Version	Cloud License	Duration	Start	End	Connected	
Users		Gateway 1	Atlona	07403055	Velocity	1.2.2		0 Days	License not sta		Yes	01
Sites >												
Gateways												



Until the gateway has a cloud license, it can not be remotely connected to or backed up to cloud. To purchase a license contact the local Atlona sales rep for the region or through the <u>Atlona Partner Portal</u>. A license is good for 1 year and must be purchased for each gateway. Purchase either the lite (AT-VSW-LIC-LITE) or pro (AT-VSW-LIC-PRO) cloud license depending on what features are needed.

Access Gateway	This gateway is not licensed for remote management. Please contact sales@ationa.com for more information.
A Backup Database	This gateway is not licensed for database management. Please contact sales@atlona.com for more information.

License Activation

Once a license is purchased from the Altona sales rep or partner portal, a sales order will be emailed to the email address on file.

Ξ	E 🖸 Help~				\sim	/eloci <u>tu</u>	J.			Accour Gatewa	nt: ABC ay:	aa
-	■ Gatew	ays										*
	Gateways											
	Gateway Nan	e Account Name	Serial Number	Product	Version	Cloud License	Duration	Start	End	Connected		
	Gateway 1	Atlona	07403055	Velocity	1.2.2		0 Days	License not sta		Yes	07	

1. Select the key button on the gateway page. A new pop up will appear.

Activate Cloud License	Sales Order	Activate Cloud License	
sku AT-VSW-LIC-PRO -	Atlana ISA 70 Dargett Dr. 5m door CA 95134	sku AT-VSW-LIC-LITE	
* Sales Order Q		* Sales Order 1234Test	Q
* Serial Number 0740305517060200011		* Serial Number 0740305517060200054	
		* Quantity To Use 1	
		Current Quantity Available: 3	
		Quantity Remaining: 2	
ок		ОК	
Learn More about the various license types.		Learn More about the various license type Click here to view product info	S.
Click here to view product info			

- 2. Enter in the sales order number (found at the top right of the sales order) into the sales order field and press the search button. New fields will appear on the pop up.
 - Quantity To Use Set how many licenses to use. Each license is good for 1 year.
 - Current Quantity Available Displays how many licenses were purchased with the sales order.
 - **Quantity Remaining** Displays the number of licenses remaining minus the Quantity To Use field amount.
- 3. Once the quantity of licenses is selected, press **OK**. The license(s) are now associated with the current gateway and the gateway can now be controlled and backed up remotely.



Remote Access

Once the cloud license is activated, the gateway can be remotely controlled.

1. Select Gateway from the top left = navigation menu. A new page will open.

=	E3 Help ~	Gateways										
_		Gateway Name	Account Name	Serial Number	Product	Version	Cloud License	Duration	Start	End	Connected	
aa	a a abc@a.com	Gateway 1	Company	(none)	Velacity	1.2.1	AT-VSW-LIC-LL	365 Days	1000911107	1000911107	Yes	4
	Dashboard											
32	Users											
•	Sites >											
=	Gateways											

 Press the Access Gateway (green tool) button. A new screen will open. This will allow all of the normal local Gateway functions to be accessed for setup and configuration. For further information on how to configure the gateway, see the Velocity manual.

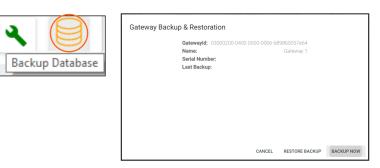
≡ 🕄 Help~		velocity	Customer: Company Gateway: Gateway 1	
	Users	Product Documentation	Updates	
A (5)	Welcome a a abogit com A A Crimeny Kathyn Sacca Crimeny	View Velocity Documentation (View Velocity Documentation (View Full Documentation) • ATANC-1080 • Installation Guides • Databatet	Velocity Version Notes 1.22 (New Fail Notes) New Feature: Omnistear Hotfs for single encoders.	
8	7 Allona Devices Added	Manual Label Sheet Template CAD Elen		
0	Display/Projector Inputs Connected	O Synced Dedicated Control Devices Connected	1 6 Devices Connected Devices Down!	



Backup

Once the cloud license is activated, the gateway can be backed up to the cloud.

1. Press the Backup Database button.



2. Click the Backup Now button. The cloud will show a progress bar as it goes through the backup process.

Gateway Backup & Restoration	Gateway Backup & Restoration
Gatewayd: :0000200-0400-0500-0006-b898b0057x64 Name: Gateway 1 Serial Number: Last Backup: Starting Database Backup	Gatewayld: 03000200-0400-0500-0006-b898b0057e64 Name: Gateway 1 Seriral Number: Last Backup:
	Saving Backup to Cloud Drive
CANCEL RESTORE BACKUP BACKUP NOW	
	CANCEL RESTORE BACKUP NOW
25 👻	

Restore

Once the gateway has been backed up to cloud, it can be restored from the previous save.

1. Press the Backup Database button.



2. Click the **Restore Backup** button. The cloud will show a progress bar as it goes through the restore process. When finished, the popup will display the gateway ID, name, serial number, and last back when finished.

Gateway Backup & Restoration Gateway Id 03000200-0400-0500-0006-8898b0057664 Name: Gateway 1 Serial Number 0740305517066200054 Last Backup: CloudBackup-10-11/2017/02-59.52 PM tar.gz	Gateway Backup & Restoration Gateway Id 00000200-0400 0500 0006 689800057664 Name: Gateway 1 Serial Number 07400551706/2000054 Last Backup: CloudBackup-10-11-0017 02:59:52 PM targz Backing Up Before Restore	Gateway Backup & Restoration Gateway Id 03002000 0400 0500 0006-b398b0057x64 Name: Gateway 14 Sarial Number 07403055 17060200041 Last Backup: CloudBackup-10.11-2017 02:59.52 PM tar.gz
	RESTORE BACKUP BACKUP NOV	RESTORE BACKUP BACKUP NOW
RESTORE BACKUP NOW	Q, аблики 25-т	1





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